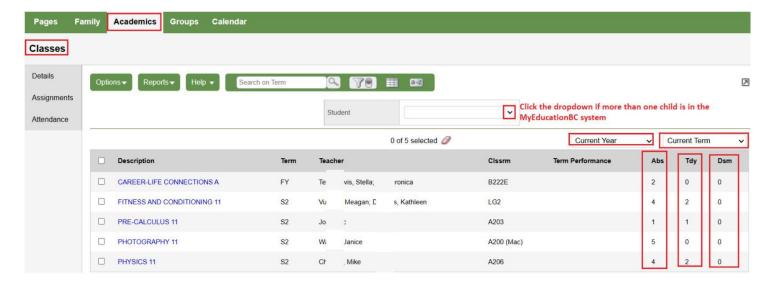
## SD41- MyEducationBC Attendance Notification Email

## **Instruction Guide for Parents/guardians:**

### **Web Version:**

- Login: Access your MyEducationBC Parent Portal account by entering your credentials.
- 2. **View Attendance**: Click on the **Academics** tab to view the student's class list, current school year absences, tardies, and dismissals.
- 3. **Multiple Children**: If you have multiple children in the MyEducationBC system, use the **Student** dropdown menu to select the appropriate record.



- 4. **Detailed Attendance**: For detailed class attendance, click on the **Attendance** side tab.
- 5. **Next Class Attendance**: Click the button to view the next class attendance information.

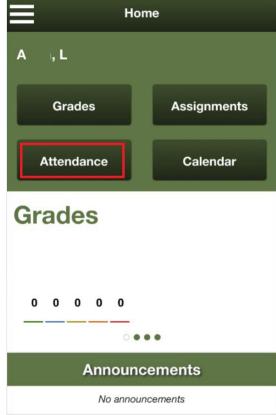


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#### **Mobile Version:**

- Login: Access your MyEducationBC Parent Portal account by entering your credentials.
- 2. **View Attendance**: Click on the **Attendance** tab. The **Daily Summary** for the current school year will be displayed.
- 3. **View Class Total**: Use the dropdown menu next to **Daily Summary** to select **Class Totals**.
- 4. **Check Absences**: Click on the number of absences for the class to view the specific dates of the attendance records.
- 5. **Multiple Children**: If you have multiple children in the MyEducationBC system, use the dropdown menu next to the student's name to switch between records.





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