

August, 2026

Dear Moscrop Students,

Welcome back! This letter is to provide you with information about locker sign-up.

Using a Moscrop locker is optional and useful for students to store books, jackets, bags etc. while learning in the building. We strongly encourage students to leave personal valuables at home as the school is not liable for lost or stolen items.

Unfortunately, the total number of lockers in the building does not allow each student to have their own locker for the school year. However, if you sign up for a “half locker”, there is no need to choose a partner.

The locker database will be available on **Tuesday, September 8 at 3:00 pm** for all students. Grade 8 students will have a locker pre-assigned to them and will share with another student. Mentorship students walk them through locker access on **Wednesday September 9**.

Your login and password will be emailed to your Microsoft365 email account. Log in using the information provided.

Students interested in signing out a locker after September 30 must do so at the main office, provided there are lockers available.

Please visit the following webpage to choose a locker: <https://moscropburnaby.lockergm.net/>

Information, Instructions and FAQ

Grade 8: Must share with a partner. Auto-assigned. **Second floor** reserved.

Grade 9-11: Must share with a partner. **Second and Third floors** reserved.

Grade 12: Individual lockers available on first-come basis. **First floor** reserved.

International Students: **Third floor** reserved.

Sharing a locker: Only TWO people can share a locker. Please ensure that both people sharing a locker are registered for the locker. If someone else is using your locker who is not assigned, please contact your Vice-Principal.

Switching lockers: Only use the locker you are registered for. If you want to switch lockers, please contact the office.

Half lockers: Do NOT need to be shared with another student but are half size.

STUDENT LOCKER SIGN-UP INSTRUCTIONS WITH LOCKER GM

*Please note that the Locker GM app uses the term 'rental'.

To sign-up for a locker, go to the school's LockerGM website [HERE](#) Type the **Login Name** and **Password** to enter the portal.

- Login Name - student number
- Password – provided in email from LockerGM to your Micosoft365 email

Please change your password once you have logged in!

- If you forget your password, students can retrieve it by clicking on **Lost password**. Passwords will be emailed to your Micorsoft365 email account.

STUDENT HOME PAGE

When logged into the system, students can see their profile page and find information about their rental, including locker location, lock combination and expiry dates. Students can manage their profile and change any details, including their password.

To change your password just click on **CHANGE PASSWORD**. It will pop up a new screen where you can add your new password and confirm.

- To see your combination, just click on **COMBINATION** and a screen will pop up with your combination number.

RENTING A LOCKER (SIGN-UP)

To sign up for a locker, click on NEW RENTAL and follow these steps.

1. Click SEARCH
2. Select an available locker
3. Select a rental term – **2026- 2027**
4. Select a payment method – **no charge**
5. **Agree with the Terms and Conditions and click Pay Now to confirm the rental.**
**(There is no charge for the locker but still click on Pay Now)*

Can I get a locker after the closing date?

Yes, if you need to get a locker, please see the Office staff.

Please do not switch locks, invite unregistered students to use your locker, or share your locker combo.

If you have any concerns or questions, please stop by the office.