



4433 Moscrop Street Burnaby British Columbia Canada V5G 2G3  
Phone: 604-296-6895 Fax: 604-296-6898

August 2019

Dear Grade 12 Students,

I hope you have had an enjoyable summer, and that you are looking forward to returning to school on September 3<sup>rd</sup>.

As a student at Moscrop, you are part of a culture where everyone does his/her best work. Our school depends on you to continue our tradition of respecting ourselves and others, respecting learning and respecting the environment. At Moscrop we model **R O A R** – Respect, Ownership, Attitude, Responsibility.

The information below is provided to help you get a good start to the school year.

<b>Opening Day:</b>	<b>Tuesday, September 3<sup>rd</sup>, 2019</b>
<b>Time:</b>	<b>12:30p to 1:15p</b>
<b>Place:</b>	<b>Homeroom</b>
<b>Please bring:</b>	<b>Pen and notebook</b>

- To find your homeroom, check the homeroom lists on the windows of the main entrance and the multipurpose room. These lists will be posted by 3:00p on Friday, August 30<sup>th</sup>.
- Please check your homeroom number and arrive at that room by 12:30p.
- You will meet your homeroom teacher, who will give you your schedule and other information.
- This year, students sign up online for a locker. A combination lock is provided for your locker. We encourage you to keep all electronic devices and other valuable items at home!
- Enclosed is a fee summary sheet. Student activity, yearbook, and grad fees will be collected on the morning of **Tuesday, September 10<sup>th</sup>**. After the first week, fees will be collected in the main Office before and after school, and during breaks. To avoid waiting in long lines, fees may also be paid online. Please visit <https://burnaby.schoolcashonline.com/>. Visa and Mastercard are accepted online only.
- There will be a homeroom on Wednesday, September 4<sup>th</sup> followed by Day 1 classes and on Thursday, September 5<sup>th</sup> followed by Day 2 Classes. The regular bell schedule will start on Friday, September 6<sup>th</sup>.

If your plans have changed and you will not be attending Moscrop in September, please inform the school office staff.

We look forward to seeing you at 12:30p on September 3<sup>rd</sup>!

P. Fester  
Principal

Grade 12



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Dear Parent / Guardian,

Congratulations! Your child will be a part of our graduating class of 2020. Please find below some information pertaining to graduation events that will help you plan for this special year.

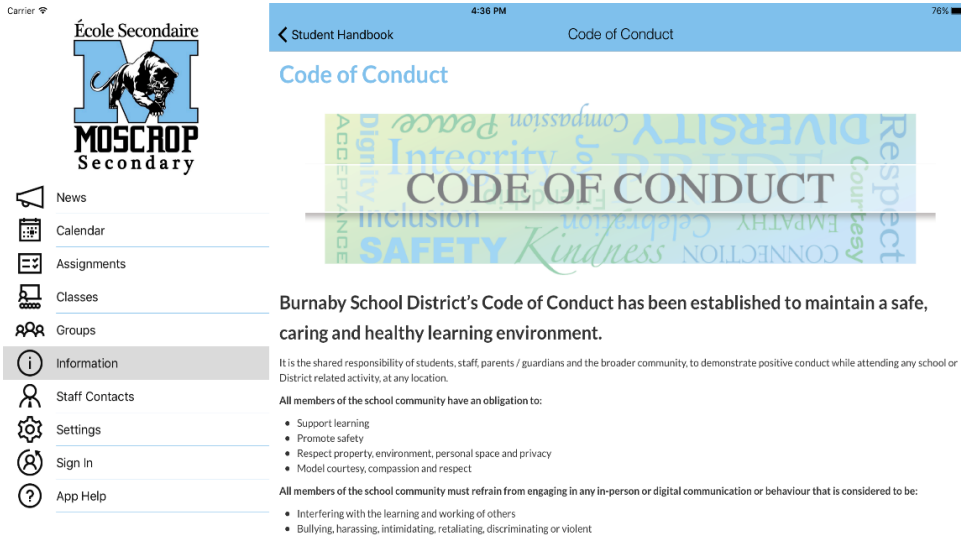
### IMPORTANT DATES

September 18, 2019		School Photo Day (small gym)
September 30, 2019	6:00 – 8:30p	Grade 11/12 Parent Info Evening (MPR)
November 18, 2019	1:00p	Grad Group Photo
December 14–17, 2019		Grad Photo Sessions at Artona Studios
Thursday, May 21, 2020	9:55a	Grade 12 Assembly and School Leaving Ceremony Rehearsal
Thursday, May 21, 2020	7:00p – 9:30p	<b>SCHOOL LEAVING CEREMONY</b> Bill Copeland Sports Center, 3676 Kensington Ave, Burnaby  <b>Fee: \$80</b> includes 2 guest tickets, a souvenir gown, grad cap, and a keepsake folder with diploma and grad class composite photo. Additional guest tickets are \$5 each and may be purchased at the office in May.
Friday, June 12, 2020	6:00p – 11:30p	<b>GRAD DINNER AND DANCE</b> Vancouver Marriott Pinnacle Hotel 1128 West Hastings, Vancouver  <b>Fee: \$120</b> includes dinner and dance.  Due to the limited size of the venue, the dinner/dance festivities are exclusive to Moscrop graduates.
Friday, June 12 - Saturday, June 13, 2020	11:30p – 4:00a	<b>SAFE AFTER GRAD</b> The Metro Hall 759 Carnarvon St, New Westminster  <b>Fee: \$50</b>

We encourage everyone to pay their school fees online at <https://burnaby.schoolcashionline.com>. Visa and Mastercard are accepted for online payments only. Those who prefer to pay directly to the office, clerical staff will collect fees (cash or cheque) on the morning of Tuesday, September 10. After this date, Ms. Chui will be available at the office before and after school, and on breaks. *To avoid waiting in long lines, please pay online.*

Barry Callister  
Vice Principal

## My Moscrop App



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< Student Handbook Code of Conduct

### Code of Conduct

**CODE OF CONDUCT**

Burnaby School District's Code of Conduct has been established to maintain a safe, caring and healthy learning environment.

It is the shared responsibility of students, staff, parents / guardians and the broader community, to demonstrate positive conduct while attending any school or District related activity, at any location.

All members of the school community have an obligation to:

- Support learning
- Promote safety
- Respect property, environment, personal space and privacy
- Model courtesy, compassion and respect

All members of the school community must refrain from engaging in any in-person or digital communication or behaviour that is considered to be:

- Interfering with the learning and working of others
- Bullying, harassing, intimidating, retaliating, discriminating or violent

### APP INFO

Moscrop has its own App to replace the Agenda Planner. Students and parents can get the App by doing the following:

1. For iPhone / iPad / iPod Touch / Android:  
 Open your web browser, type "moscrop.appazur.com"  
 Tap the "App Store" / "Google Play" button
2. Open the "App Store" / "Google Play" app. Search for "My Moscrop". Tap Install (Android) / Get (iPhone / iPad) - it's free!

### Windows/Mac:

Type "moscrop.appazur.com" into your Chrome/Firefox/Safari/Edge browser.

Everyone is encouraged to download and use the App. It has the most current information about school events and procedures.

### GET STARTED!!

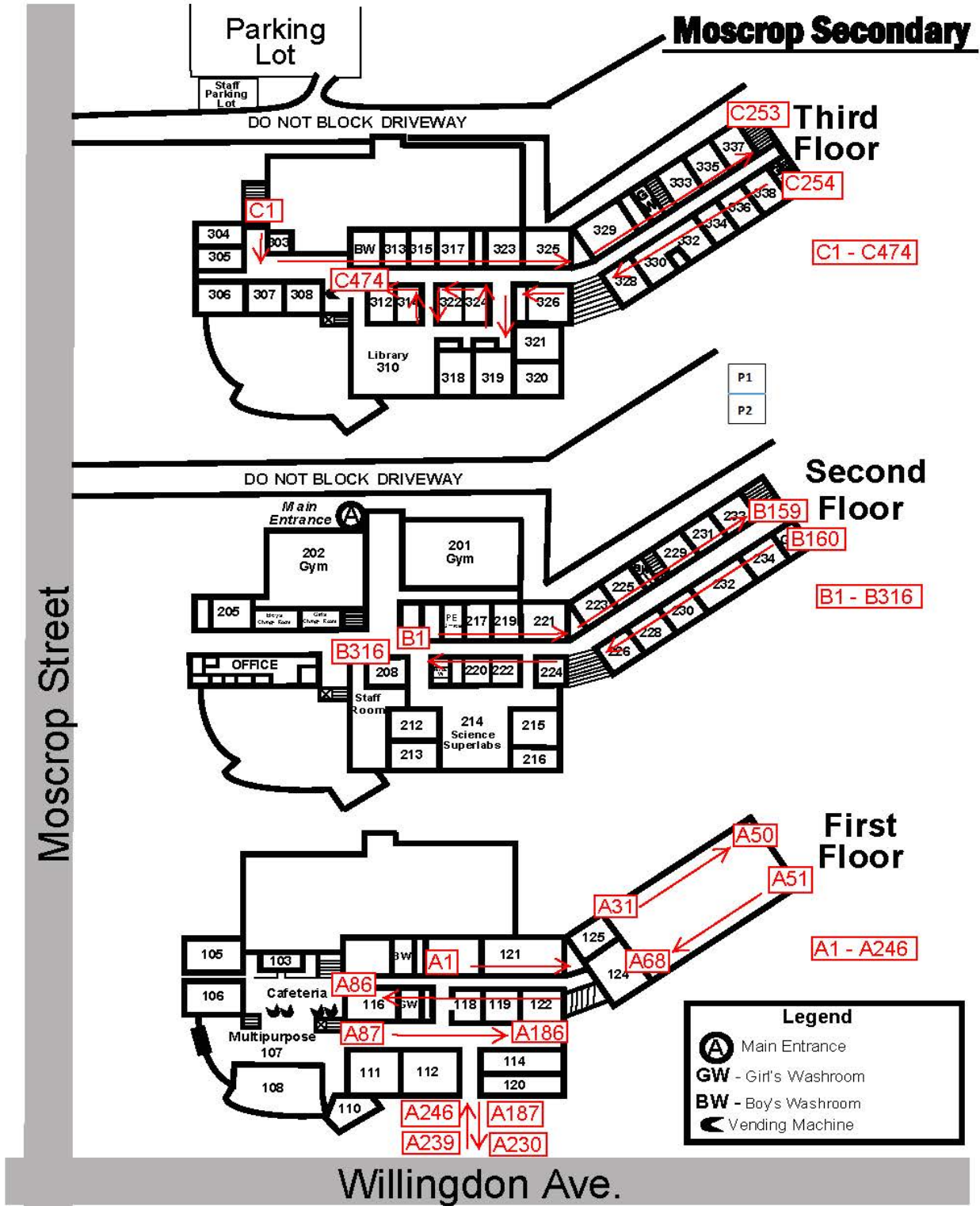
- Install the app.
- In the menu, tap "Sign In". Here, you can "Sign Up" for a personal account, or "Sign In" using your school account if applicable.
- Tap "Classes" in the menu, then tap the gear to select your classes.
- Tap "Groups" in the menu, then tap the gear to select your clubs, teams, and other groups that you belong to.
- In the menu, tap the gear with your name next to it, and pick how you want your notifications.

## Student Instructions for Locker Assignments

1. The Online application will open at 3:00pm on Friday, August 30.
2. Go to [moscrop.lockerassignment.com](http://moscrop.lockerassignment.com)
3. Create a Login using your student number as the user id and your birth date as the password, in “YYYYMMDD” format.
4. Grade 8-11 students will each share a locker. Grade 12 student receive their own locker. **If you are sharing a locker, students may select their locker and partner with some care and pre planning to ensure that they share their locker with their preferred locker partner.**
3. Select a zone of the school in which you would like to have a locker. Note that as the availability of lockers in a zone decreases, the buttons will change from Yellow (many lockers available), to Orange (over 50% of lockers capacity assigned) to Red (no lockers available in zone). See Locker Map on the reverse side of instructions.
4. When a zone is selected the available lockers will be listed. A locker entry that is Green is an empty locker, and a locker entry that is Orange has at least one person in the locker already.
5. Once you have selected a locker you will be shown the locker combination. You can login at any time to see your assigned locker and combination.
6. You cannot change your locker through the online application.

*See the locker map provided on the next.*

**\*\*NOTE: CHOOSE YOUR LOCKER CAREFULLY\*\***





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## STUDENT FEES 2019-2020

Activity Fee (includes Moscrop App, athletics, intramurals, locker w/lock, mentorship, school-wide events, ie: cornfest, and students' council activity fee)	\$30.00
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### OPTIONAL FEES:

Locks (for PE use only)	\$8.00
Optional Project Costs	as specified by teacher
Team Athletics	\$25 - \$55 each season
Yearbook	\$60.00
Donate to PAC	\$5.00 x ____ (quantity you wish)
<u>Grade 12 only:</u>	
Dinner/Dance	\$120.00
Dry Grad	\$ 50.00
School Leaving Ceremony	\$ 80.00

Fees may be paid ONLINE at [burnaby.schoolcashonline.com](http://burnaby.schoolcashonline.com); it's available 24/7, quick and easy to use! For online use only, you have the option of paying fees by Visa or Mastercard.

OR

Pay by CASH or CHEQUE at the school office, by grade, starting September 5. Cheques should be made payable to *Moscrop Secondary School*.

(One cheque may be written to pay for all fees). NO POST-DATED CHEQUES.

To avoid long wait times at the office, please pay fees online.

To receive an advance copy of the Yearbook in June, please ensure your Activity Fee is paid.

Thank you!



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## SCHOOL FEES FOR SEPTEMBER 2019

We encourage everyone to pay their school fees online at  
[burnaby.schoolcashonline.com](http://burnaby.schoolcashonline.com)

In September 2019 the office staff will collect school fees for those who prefer to pay directly to the school. During the morning of the opening week students will be called to the office by grade as follows:

Grade 8	September 4
Grade 9	September 5
Grade 10	September 6
Grade 11	September 9
Grade 12	September 10

**One cheque may be written to cover all fees – NO post-dated cheques please.**

September 11 fees will be collected at the office before school, during the morning & lunch breaks, after school, and always online.

### FACT SHEET – SCHOOL FEES

The changes introduced through the Ministerial Order and Regulation state that a school board may charge fees to students for:

- materials used in goods that are intended for the student to take home for personal use or as a gift
- purchase of paper, writing tools, calculators, student planners, exercise books, & other supplies & equipment for a student's personal use
- rental of musical equipment for a student's personal use; students may use their own instrument instead of renting.

The Amendments State that in order to charge fees for goods and services, the school board must have policy and procedures to facilitate the participation of students who might otherwise not be able to participate because of financial hardship.

Under the new Regulation, school boards may also charge fees for expenses associated with field trips or special events, such as transportation, accommodations, meals, entrance fees and equipment rentals. School Boards are permitted to require students to provide appropriate personal clothing for school activities, such as gym strip, footwear, and outerwear, and personal safety equipment.